|  |  |
| --- | --- |
|  | **Student Team Member: Application for Employment** |

|  |  |
| --- | --- |
|  **Title of post you are applying for:** |  |

|  |  |
| --- | --- |
| **Personal details** |  |
| **Name** |  |
| **Address (please include a postcode)** |  |
| **Contact Telephone number(s):** |  |
| **Email address:** |  |

|  |
| --- |
| **About you** |
| Please tell us why you are applying for the job and what personal qualities you would bring to the role.  |
| **Our Values** |
| **The Union is an organisation with strong values at its heart. The following competencies are common for all staff, officers and trustees:*** Ambitious, passionate, dedicated, committed & motivated
* Team orientated: equally valued and respectful of colleagues
* Professional & takes responsibility
* Empowering, willing and available to help and support
 |
| Can you give us examples from your employment or outside interests that would demonstrate to us that you share the values we expect all of our team to display?  |

|  |
| --- |
| **Statement in support of your Application** |
| Please describe how your experience, skills, knowledge and qualities demonstrate your suitability for the role. Please read the bullet points in the person specification and provide an example for each of them which demonstrates why you would be good at the job. |
| **References** |
| One of which must be your current or most recent employer, from a voluntary role or course leader. You should not include references from friends or relatives. |
| **Referee 1:** Name:Address:Email address:Telephone number:How do they know you? | **Referee 2:** Name:Address:Email address:Telephone number:How do they know you? |

*\*Please note that no approach will be made to your present employer or past employer before an offer of employment is made to you.*

|  |  |
| --- | --- |
| **General information** |  |
| **Please specify any dates when you WILL NOT be available for interview if you are shortlisted.** |  |
|  |  |

|  |
| --- |
| **Access support** |
| The Students’ Union is committed to ensuring all our staff are supported to succeed.  |
| Do you consider yourself to have a disability?  |  |
| Please tell us if there are any reasonable adjustments we can make to assist you in your application or with our recruitment process |  |

Please complete the Equalities Monitoring information via this [link](https://forms.office.com/e/YkKtDhfxbA). This plays no part in the selection process but enables us to monitor our recruitment processes and ensure that we are upholding our commitment to be fair and equitable to all candidates.

|  |
| --- |
| **Declaration** |
| I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.Name Signature Date |

Please return this form to su-recruitment@bathspa.ac.uk **with a copy of your CV** or (**the return email address stated in the advert**) and include the word APPLICATION – followed by the name of the post you are applying for in the email subject title.