

VOLUNTEER TRAINING MONTH

SCHEDULE
8TH APRIL - 3RD MAY

A month of essential and recommended training sessions to thrive in post as a committee leader of a sports club, society or student led volunteer project. A lot of the sessions are repeated on different times/days to be as accessible as possible. All other HUSU volunteers and students are welcome to attend any of these sessions.

DATE	SESSION AND INFORMATION	DESCRIPTION	TIME	ROOM	LEAD
08 April 2024	Sports Club Drop in	A Drop in with the one and only, come ask for support or ask questions	12pm-3pm	The Nest	Sian
08 April 2024	Sports Club Committee Training	This is your essential training that all committee members must take part in if you are leading a sports club.	3pm-5pm	BR7	Sian
09 April 2024	Societies training	This is your essential training that all committee members must take part in if you are leading a hobbies and interest or academic society.	6pm-8pm	BR7	Lizzie
09 April 2024	Lead your own Give It A Go events	Come & Join in a Crafternoon & find out how you could lead a GIAG whether that's for your student group taster session or sharing your hidden skills.	12pm-2:30pm	THE NEST	Shelly
10 April 2024	Fundraising Drop In	Come along and find out more about fundraising, chat about any ideas you have and how you can put them into practice.	10am-11am	BR9	Joy
10 April 2024	Treasurer training	An hour on the basics on how to effectively run your sports club or society finances from budgeting to claims forms	1pm-2pm	BR7	Lizzie
10 April 2024	Sports Club Document Training (Finances)	An in depth session for sports clubs only to go through their sports specific finance documents and training	2pm-4pm	WILB-LR13	Sian
10 April 2024	Societies Documents Drop-in		2pm-4pm	Outside BR7	Lizzie
12 April 2024	Risk Assessment training	Your risk assessment is an essential document of being a sports club or a society. Join us for the basics of what makes a good risk assessment (RA) and help to write your group RA.	1pm-2pm	BR7	Lizzie
12 April 2024	Sports Club Document Training (Risk Assessments)	An in depth session for sports clubs only to go through their sports specific risk assessments.	2pm-4pm	BR7	Sian

15 April 2024	Treasurer training	An hour on the basics on how to effectively run your sports club or society finances from budgeting to claims forms	1pm-2pm	BR2	Lizzie
15 April 2024	Supporting Student Wellbeing	This is an online module which you will have up to two weeks to complete. More information is on our website.	N/A	Online	Alex
15 April 2024	Suicide Awareness Training	This is an online module which you will have up to two weeks to complete. More information is on our website.	N/A	Online	Alex
15 April 2024	AU Council (Outgoing and Incoming)	For committee members in sport to network and understand the democratic procedures	4pm-5pm	BR7	Sian
16 April 2024	Societies training	This is your essential training that all committee members must take part in if you are leading a hobbies and interest or academic society.	6pm-8pm	Microsoft Teams	Lizzie
16 April 2024	Student Volunteer Project Leader training	Focusing on how to help your project with volunteer recruitment and retention	10:30pm-12pm	BR9	Joy
17 April 2024	Societies Celebration Council		1pm-3pm	Asylum	Lizzie
17 April 2024	Sports Club Drop in Session	A Drop in with the one and only, come ask for support or ask questions	12pm-3pm	The Nest	Sian
17 April 2024	Sports Club Committee Training	This is your essential training that all committee members must take part in if you are leading a sports club.	3pm-5pm	WILB-LT01	Sian
18 April 2024	Lead your own Give It A Go events	Come & Join in a Crafternoon & find out how you could lead a GIAG whether that's for your student group taster session or sharing your hidden skills.	12pm-2:30pm	THE NEST	Shelly
19 April 2024	Risk Assessment training	Your risk assessment is an essential document of being a sports club or a society. Join us for the basics of what makes a good risk assessment (RA) and help to write your group RA.	3pm-4pm	BR7	Lizzie

19 April 2024	Sports Clubs Document Training (Finances)	An in depth session for sports clubs only to go through their sports specific finance documents and training	1pm - 3pm	BR7	Sian
22 April 2024	Sports Club Drop in Session	A Drop in with the one and only, come ask for support or ask questions	1pm - 4pm	The Nest	Sian
22 April 2024	Sports Club Committee Training	This is your essential training that all committee members must take part in if you are leading a sports club.	5pm-7pm	Microsoft Teams	Sian
23 April 2024	Fundraising Drop In	Come along and find out more about fundraising, chat about any ideas you have and how you can put them into practice	11am-12pm	BR8	Joy
23 April 2024	Lead your own Give It A Go events	Come & Join in a Crafternoon & find out how you could lead a GIAG whether that's for your student group taster session or sharing your hidden skills.	12pm-2:30pm	THE NEST	Shelly
24 April 2024	Societies training	This is your essential training that all committee members must take part in if you are leading a hobbies and interest or academic society.	1pm-3pm	BR7	Lizzie
24 April 2024	Risk Assessment training	Your risk assessment is an essential document of being a sports club or a society. Join us for the basics of what makes a good risk assessment (RA) and help to write your group RA.	4pm-5pm	BR7	Lizzie
24 April 2024	Sports Clubs Document Training (Finances)	An in depth session for sports clubs only to go through their sports specific finance documents and training	4pm-6pm	Microsoft Teams	Sian
25 April 2024	Sports Clubs Document Training (Risk Assessments)	An in depth session for sports clubs only to go through their sports specific risk assessments	4pm-6pm	Microsoft Teams	Sian
29 April 2024	Risk Assessment training	Your risk assessment is an essential document of being a sports club or a society. Join us for the basics of what makes a good risk assessment (RA) and help to write your group RA.	1pm-2pm	BR7	Lizzie

29 April 2024	Sports Club Committee Training	This is your essential training that all committee members must take part in if you are leading a sports club.	10am-12pm	BR7	Sian
29 April 2024	Sport Clubs Drop in Session	A Drop in with the one and only, come ask for support or ask questions	1pm-4pm	The Nest	Sian
30 April 2024	Treasurer training	An hour on the basics on how to effectively run your sports club or society finances from budgeting to claims forms	6:30pm-7:30pm	Microsoft Teams	Lizzie
30 April 2024	Sports Clubs Document Training (Risk Assessments)	An in depth session for sports clubs only to go through their sports specific risk assessments	11am-1pm	WILB-LT28	Sian
30 April 2024	Lead your own Give It A Go events	Come & Join in a Crafternoon & find out how you could lead a GIAC whether that's for your student group taster session or sharing your hidden skills.	12pm-2:30pm	THE NEST	Shelly
01 May 2024	Societies training	This is your essential training that all committee members must take part in if you are leading a hobbies and interest or academic society.	2pm-4pm	BR7	Lizzie
01 May 2024	Sports Club Document Training (Finances)	An in depth session for sports clubs only to go through their sports specific finance documents and training	2pm-4pm	WILB-LT28	Sian