

LEAD KENT: VICE-PRESIDENT STUDENT ENGAGEMENT

The Vice-President (Student Engagement) is the lead Officer for student groups, including sports clubs, societies, community action groups, RaG and student media. The Full-time Officers represent the 16,000 students at the University. The successful candidate will be expected to represent all students in line with the 2010 equality act and should be an effective voice for any student issues they might be facing. The role aims to promote and develop our co-curricular opportunities, champion activities to be student-led, and work towards engaging as many students with Kent Union as possible. The officer will also be leading on employability, alumni engagement and awards. The Vice-President (Student Engagement) is a member of the Board of Trustees of Kent Union.

KEY RESPONSIBILITIES

- To promote, extend and defend the rights of all students at the University of Kent.
- To act as a voice of students to Kent Union, the University and external organisations.
- To represent students on all co-curricular matters, supporting all student groups.
- To ensure that the officer team is working well together and that the work the team produces is to a high standard and meets students' needs.
- To lead on the development of sport and the implementation of the Joint Sport Strategy.
- To lead on the development of societies and volunteering groups.
- To lead on employability for Kent Union to enhance the graduate attributes of students.
- To lead on alumni engagement.
- To run campaigns on co-curricular opportunities and to assist in campaigns that other officers may be running.
- To work with other Officers and Networks to benefit the lives of students at the University.

KEY RELATIONSHIPS

- Director of Sport and other staff of the University Sports Department
- Director of the Gulbenkian
- Director of Student Services
- Head of Careers and Employability Service
- Director of Development
- Elected Kent Union Officers
- Kent Union's Student Activities Department

IN A WEEK, YOU MIGHT...

- You'll be working with Staff in the Mandela Student Centre in Canterbury with the other Full-time Officers to represent the student body.
- You'll be the primary liaison between the Students' Union and our Clubs, Societies and Community Action Groups.
- Attend university committees meeting to discuss University finances and spending plans.
- Meet with the Activities staff team to agree plans to improve student engagement.
- Working on the student priorities voted on, decided by the students you represent.
- Alongside other Officers, meet with University leaders to discuss issues affecting students.
- Meet with stakeholders to lobby for improvements for students by making more opportunities.
- Work closely with the Chief Executive to oversee strategic planning.

PERSON SPECIFICATION

All Full-time Officers should be committed to the purpose, objects, and values of Kent Union; Able to act reasonably and responsibly when undertaking their responsibilities; Able to analyse information and, when necessary, challenge constructively; Able to make collective decisions and stand by them; Firm supporters of equality of opportunity and committed to promoting diversity.

Be Bold, Supportive, and Inclusive!

KEY RESPONSIBILITIES AS A TRUSTEE

As a Full-time Officer you will also be a Trustee; Trustees deliver the responsibilities detailed in the Terms of Reference of the Board of Trustees.

- Ensure that Kent Union acts in accordance with its charitable objects, constitution and other guiding documents and, in particular, remains true to its Vision and Values.
- Help Kent Union achieve its objectives and improve the lives of its members.
- Ensure that Kent Union complies with all relevant legislation and regulations, including relevant charity acts and education acts.
- Ensure that Kent Union does not undertake activities that put its financial stability, members or reputation at undue risk.
- Work with other trustees, staff and volunteers in a constructive manner and for the greater good of Kent Union.
- Participate fully in Board meetings and join one of the Board's Committees.
- Use their personal skills and experience to ensure Kent Union is well run and efficient.
- Seek external professional advice where there may be material risk to Kent Union or where the Trustees may be in breach of their duties, or at any other appropriate moment.
- Add value to the Board and Kent Union through generating ideas, challenging the status quo, broadening thinking and supporting and promoting innovation and creativity.
- Ensure decisions of the Board and its Committees take account of the needs and views of Kent Union's members.
- Ensure Kent Union considers the needs and views of all student groups, for example postgraduate, international and part-time students.
- Ensure effective communication between Kent Union and its members.